

# KIRKBURTON PARISH COUNCIL

## MANAGEMENT & FINANCE COMMITTEE

**Meeting to be held on Thursday 22 March 2018 at 7.30 pm  
(or after the Land & Property Committee meeting, if later)  
at Burton Village Hall, Northfield Lane, Highburton HD8 0QT**

### A G E N D A

1. **Apologies and Declarations of Interest:** To receive apologies from members unable to attend, and members to declare interests in any of the items on the agenda.
2. **Public Participation:** Members of the public are invited to address the Committee on any issue which is included in its terms of reference for up to 3 minutes each.
3. **Admission of the Public:** To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1 (2).
4. **Insurance:** To review the existing Council's cover, and consider if any amendments are required. Encs
5. **Financial Regulations:** To review Financial Regulations and in particular Paras 11.1 and make a recommendation to Council. Enc
6. **Audit:** To consider the effectiveness of last year's internal audit (2017/18) and any changes needed to the Internal Auditor's remit for next year (2018/19). Encs
7. **2017-18 Accounts / Budget:** To consider the Budget Analysis Statement and whether any adjustments are required. Enc
8. **General Data Protection Regulations:** To note the information and advice received, consider the measures the Council needs to take to ensure compliance and make recommendations to Council (Min 176 refers). Encs
9. **Date of the Next Meeting:**

Tel: 01484 604391 E-mail: [clerk@kbpc.co.uk](mailto:clerk@kbpc.co.uk)

Office Hours:  
9.30 am – 1.30 pm Monday and Thursday  
An answerphone is available outside of these hours

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Clerk to the Council  
Burton Village Hall  
Highburton HD8 0QT  
15 March 2018