

KIRKBURTON PARISH COUNCIL

MANAGEMENT & FINANCE COMMITTEE

Meeting to be held on Thursday, 11 January 2018 at 7.30 pm
at Shepley Library & Information Centre,
Marsh Lane, Shepley,
Huddersfield HD8 8AE

A G E N D A

1. **Apologies and Declarations of Interest:** To receive apologies from members unable to attend, and members to declare interests in any of the items on the agenda.
2. **Public Participation:** Members of the public are invited to address the Committee on any issue which is included in its terms of reference for up to 3 minutes each.
3. **Admission of the Public:** To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1 (2).
4. **Monitoring / Evaluation Parish Council Projects:**
 - a) Dog Fouling Awareness Scheme: To receive a report on the project, evaluate its success and consider if it is to be repeated next year. If the latter is agreed, consider any changes to be made into the way it is run.
 - b) Dog Fouling Project: To consider the current status of the project, assess the level of success and consider any operational changes required.
5. **2017-18 Accounts:** To consider the accounts to date in comparison with the budget and make recommendations on adjustments, if required. Enc
6. **Accounting Practices:** To consider the means of updating the Council's accounts processes with the aim of reducing the amount of officer time required, as requested by the Staffing Committee (Min S12 refers).
7. **Budget 2018/19:** To consider the information and recommendations from the Committees, consider the draft budget proposals and make recommendations to Council. Encs
8. **Banking Arrangements:** To note the information received from the HSBC and consider whether any changes are required to the Council's bank accounts. Enc
9. **Date of Next Meeting:** To consider the date of the next meeting.

Tel: 01484 604391
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Office Hours:
9.30 am – 1.30 pm Monday and Thursday
An answerphone is available outside of these hours

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3 January 2018