

KIRKBURTON PARISH COUNCIL

NEIGHBOURHOOD PLANS COMMITTEE

Meeting to be held on Thursday, 23 November 2017 at 7.30 pm
at Kirkburton Library, Turnshaws Road
Huddersfield HD8 0RT

A G E N D A

1. **Election of Committee Chairman for 2017-18**
2. **Introductions and Welcome**
3. **Co-opted Members for 2017-18:** To consider electing co-opted members to the Committee. Enc
4. **Apologies and Declarations of Interest:** To receive apologies from members unable to attend, and members to declare interests in any of the items on the agenda.
5. **Public Participation:** Members of the public are invited to address the Committee on any issue which is included in its terms of reference for up to 3 minutes each.
6. **Admission of the Public:** To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1 (2).
7. **Framework for Future Business:** To consider appropriate protocols to be put in place between the Parish Council and community groups involved in the production of neighbourhood plans, working within the parameters set out in the agreed Service Level Agreement. Enc
8. **Aims and Targets:** To receive an update on the current position of the Kirkheaton Neighbourhood Plan and consider how to progress.
9. **Finance:** To note the finance statement dated 16 November 2017. Enc
10. **Meeting Dates for 2017-18:** To consider the meeting dates for 2017-18.
11. **Items for the next Agenda:** To request items for the next agenda.
For inclusion on the agenda, members must supply the Clerk with full details of the requested agenda item, as well as any relevant supporting documentation to be circulated with the agenda by the notified date.

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Office Hours:
9.30 am – 1.30 pm Monday and Thursday
An answerphone is available outside of these hours

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16 November 2017